

Dorset Glen Condominium Association

Application for Exterior/Landscaping Modification

Note: Proposed modifications should be submitted a **minimum of 15 days prior to scheduled starting date.**

Name: _____ Date: _____
Address: _____ Telephone: _____

Type of exterior or landscaping modification (Give a complete description) _____

Name of Contractor: _____ Telephone: _____
Address: _____ City, State, Zip: _____

Has the contractor done work at Dorset Glen before? Yes _____. No _____.
If "YES" for whom? Name: _____ Telephone: _____

Schedule dates for modification: From: _____ To: _____

The following documentation must accompany all modifications. **If incomplete, approval will be withheld.**

1. Construction/Landscaping plans and specifications.
2. Plot plan showing exact location with respect to the condominium unit, deck, and limited common area.
3. Elevation plans showing North – East – South – West views.

It shall be the responsibility of the owner to insure that the contractor or if the owner is completing the work that he/she comply with the following:

1. The above required documentation and specifications.
2. The City of Hilliard permits, building regulations, ordinances, etc. including a final inspection.
3. Contractor's one-year warranty on materials and labor.
4. **Repair of any damages to the common area or other condominium units due to this modification.**

The owner will be responsible for any and all repairs to any addition for the first 12 months after completion. Upon notice to the Board of Directors at the end of 11 months, an inspection will be made to accept the unit into the condominium common area maintenance program.

It is the desire of the Owner, the Board of Directors and the Management Company to maintain the integrity of the Dorset Glen Condominium Association, to continue to enhance its beauty and to protect your investment.

Owner: _____ Date: _____

Approved: _____ Date: _____ Disapproved: _____ Date: _____

For the Board of Directors. By: _____ (Property Manager)

PLEASE MAKE COPY OF THIS FORM FOR USE
Please email, fax or mail completed form to Stacia Collins
at The Case Bowen Company